

# Help Me Grow National Virtual Forum 2024

## Call for Presentation Proposals

### Overview

The Help Me Grow (HMG) National Forum is an exciting opportunity for HMG affiliates and their partners to network, learn from one another, and develop new and supportive connections across the HMG community.

Each year, the Forum provides powerful national visibility of the HMG National Affiliate Network's efforts and accomplishments, highlights promising ideas and innovations, and builds our collective capacity to make change for families with young children.

Now in its 15th year, the 2024 HMG National Forum will be a one-day fully virtual offering on Tuesday, December 10, 2024. The Forum will bring early childhood leaders and professionals together from across the country to highlight and learn about powerful strategies, enhancements, ideas, and Model implementation approaches that advance HMG.

The HMG Forum 2024 theme is: **Building and Sustaining Early Childhood Systems.**

Presentations will take place on Tuesday, December 10, 2024. All sessions will be presented live on the event's virtual platform and presenters will respond to audience questions post-presentation during a Q&A portion.

Questions on the HMG Virtual Forum Call for Presentation Proposals should be directed to: [hmgnational@connecticutchildrens.org](mailto:hmgnational@connecticutchildrens.org)

### **ABOUT THE CALL FOR PROPOSALS**

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The HMG National Center is seeking presentation proposals for HMG Forum 2024 that elucidate how the HMG National Affiliate Network advances early childhood system-building. Presentations will showcase the varied and important work happening across the Network, shining a light on strategies and approaches helping to build and sustain efficient, effective, cross-sector, integrated early childhood systems.

Strong presentation proposals will support the event theme, Building and Sustaining Early Childhood Systems, by addressing topics relevant to system-building and maintenance at either the local or state-level, including the practices, policies, resources, connections, power dynamics and mental models needed to transform systems so that all children can thrive.

**Proposals are due August 30, 2024.**

Examples of presentation topics include:

- Implementation of the HMG System Model
- Continuous system improvement
- Advancing equity across the early childhood system
- Strategies for sustainable funding
- Coalition-building for policy change
- Strengthening gaps in implementation
- Facilitating and navigating conflict across partners
- Establishing trust to promote co-creation
- Communication strategies for various stakeholders

Presentations can have multiple presenters; HMG teams are encouraged to collaborate with partners to deliver content. Applicants may submit more than one virtual presentation proposal. The HMG National Center will review and select proposals based on several criteria, including relevance to this year's theme and practical applicability.

Applicants will be notified of a decision by **September 20, 2024**.

## **KEY DATES**

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August 30, 2024 – Presentation proposals due

September 20, 2024 – Applicants notified of acceptance

November 15, 2024 – Final slides and session materials due (from accepted presentations)

December 10, 2024 – HMG National Virtual Forum 2024

## **PRESENTER EXPERIENCE**

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Two 40-minute virtual presentation blocks will be offered during this year's one-day virtual event. There will be multiple concurrent presentations during the two blocks, allowing attendees the opportunity to choose presentations that are of most interest to them. Presenters will present live during one of the two blocks and be able to join a presentation as an attendee during the other block. All presentations will be recorded and available for viewing post-event.

Presenters will share their presentations in a live stream on the Forum platform on Tuesday, December 10, 2024. The presentation will launch at a specific time in the agenda, where the audience will attend the presentation in listen-only mode. Presentations are live sessions and presenters can interact with attendees using the Q&A and polling features. Presenters can also include materials in advance of the sessions for the audience to access and download.

All presentations will list speaker contact information for audience members to reach them directly if they would like to connect for more in-depth discussion at a later time. See Presenter Experience visual on page 6.

## ELIGIBILITY & APPLICATION REQUIREMENTS

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- Presentations proposals are due **August 30, 2024**.
- HMG affiliates and their implementation partners may apply.
- All presenters must present live on the HMG Forum virtual platform.
- All presenters must register and pay for the event. *Presentation acceptance does not include a discount to HMG Virtual Forum 2024.*
- Accepted presenters must submit a final slide deck and any relevant session materials to the HMG National Center by **November 15, 2024**. Details regarding live stream specifics, including presentation guidelines, will be shared in the acceptance package.

## HOW TO APPLY

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1. Visit this link: <https://www.cvent.com/c/abstracts/d9f2beb6-7ba3-4e8d-9e39-d9fca98280d9>
2. In the top right corner select log in
3. Create an event proposal account
4. Enter your name, email, and select a password
5. Select Create!
6. Start your proposal application

## APPLICATION QUESTIONS PREVIEW

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Provided below is the full set of application questions you will encounter when submitting a HMG Virtual Forum 2024 presentation proposal via the online application. This section is intended to provide a preview of the application only, and cannot be used to submit an application. All proposals must be submitted digitally [here](#).

### Applicant Information

Applicant First Name  
Applicant Last Name  
Applicant Email Address  
Applicant Title  
Applicant Organization  
HMG Affiliate State  
HMG System Name (Enter N/A if you are from a single system state)  
Upload Profile Image  
Applicant Biography (10,000 character limit)

All HMG Forum 2024 presenters must be available to present live and interact with attendees using the Q&A feature on the virtual platform on the day of the event.

Please confirm your availability:

Yes, I am available to present my session live and field questions from the audience via Q&A on December 10, 2024.

Co-Applicant First Name

Co-Applicant Last Name

Co-Applicant Email Address

Co-Applicant Title

Co-Applicant Organization

HMG Affiliate State

HMG System Name (Enter N/A if you are from a single system state)

Upload Profile Image

Co-Applicant Biography (10,000 character limit)

All HMG Forum 2024 presenters must be available to present live and interact with attendees using the Q&A feature on the virtual platform on the day of the event.

Please confirm your availability:

Yes, I am available to present my session live and field questions from the audience via Q&A on December 10, 2024.

*+Add Another Co-Applicant*

## **Presentation Details**

1. Presentation Title (100 character limit)
2. Please provide a detailed description of the proposed presentation and how it will be structured. (16,000 character limit)
3. Please provide an abbreviated description of the proposed presentation, to be used within event materials and communications. (1,000 character limit)
4. Please provide at least (2) learning objectives for your proposed presentation: Learning objectives should describe the knowledge and/or skills that attendees will gain. The specific learning objectives must be measurable. **\*\*Please use words like: analyze, design, prepare, apply, develop, etc. (300 character limit)**
5. Please provide at least one question(s) that this session will answer for attendees.
6. Please briefly explain how your proposal connects to the HMG Forum 2024 theme: Building and Sustaining Early Childhood Systems.
7. Please select three keyword tags that relate best to your presentation (these will be visible to attendees in event agenda to aid in session selection):
  - Building Infrastructure
  - Care Coordination & Linkage

- Developmental Promotion
- Coalition-Building
- Communications
- Continuous Improvement
- Cross-Sector
- Data & Measurement
- Developmental Monitoring & Screening
- Equity
- Family Engagement & Leadership
- Funding & Sustainability
- Health Care
- HMG Model Implementation
- Partnership
- Policy & Advocacy
- System Change
- Workforce Development

Please indicate whether your presentation is best suited for attendees working at the local-level, state-level, or both.

- Local-level
- State-level
- Both
- Unsure

8. Please select up to two audiences that will find the most value in attending your presentation.

- Care Coordinator/Call Specialist/Care Navigator
- Child Health Care Provider Outreach Coordinators
- Community & Family Outreach Coordinator
- Data Specialists/Evaluators/Researchers
- Communication and Marketing Staff Funders
- HMG State Lead
- HMG Local Lead
- Policy or Advocacy Professionals
- Community Partners
- Family/Parent Leader
- Other (please specify):

9. Which of the following audiences will find the most value in attending your presentation:

- Very new HMG systems
- Less established HMG systems
- Established HMG systems
- Seasoned HMG systems

# HELP ME GROW FORUM 2024: UNDERSTANDING THE PRESENTER EXPERIENCE

The steps below broadly outline the presenter experience. Please follow the instructions in this year's presenter acceptance package for details and deadlines.

1

Review Call for Proposals for the Virtual Event.

2

Identify an area of your work that ties to the theme: Building and Sustaining Early Childhood Systems

3

Apply to present live during the HMG Forum on **December 10**.

Applications are due **August 30**.

4

Once all presentations are submitted, the HMG National Center team will review and select this year's Forum content.

5

Submission decisions will be shared in **September 2024**.

6

If accepted, you will:

- Create presentation slides;
- Determine if you want to share any additional resources or materials;
- Submit all materials including your presentation slides to the HMG National Center [using this Dropbox link](#) by **November 15**.

7

On **December 10, 2024**:

- Attend your virtual presentation live;
- Interact with attendees using the Virtual Attendee Hub's Q/A, polling, and chat features.