

2023 Fidelity Assessment Reporting Period

Updated Definitions and Guidance Document



January 2024

This reference material is crafted to support the HMG National Affiliate Network in successfully completing the annual Fidelity Assessment. Within this document, you will find a comprehensive list of questions directed towards affiliates, accompanied by contextual guidance and definitions for each question. This resource is intended to assist HMG Systems in populating the assessment with accurate and precise data.

#	Category	Question	2023 Guidance **	Question Response Format
Q1a	System Information	Your Name:		Open-Ended
Q1b	System Information	Your Email Address:		Open-Ended
Q2	System Information	State:		Select one
Q3	System Information	HMG System Name:		Select one
Q4	CAP	Implementation Indicator: An entity has been identified to serve as the HMG Centralized Access Point (CAP) for the HMG system, with the intent to serve a target population of young children and the providers that serve them.		Select one
Q5	CAP	Implementation Indicator: Is the specialized HMG CAP currently accepting referrals/clients?		Select one
Q6a	CAP	Implementation Indicator: Please provide the MINIMUM age served by the CAP.	Select the minimum age of children served by the CAP: - Child of expectant parent: Select "Prenatal" - From birth: Select "Birth" - All other ages: Select # of months through 12 months, years age 2 and older.	Select one
Q6b	CAP	Implementation Indicator: Please provide the MAXIMUM age served by the CAP.	Select the maximum age of children served by the CAP. NOTE: All Fidelity impact indicator #s should only be children up to age 8. In other words, data reported does not include those age 8 or older.	Select one

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Q6c	CAP	If your HMG system also serves children above age 8, please indicate the MAXIMUM age served.	Question has been removed for 2023 reporting: Q6b asks about the maximum age, and allows systems to ages 8 or older.	#
Q7	CAP	Implementation Indicator: From whom <u>can</u> the specialized HMG CAP receive referrals?	<i>Skip Q7a-7f if you do not have a CAP.</i>	
Q7a	CAP	Family members/caregivers		Select one
Q7b	CAP	Health care providers		Select one
Q7c	CAP	Child care providers		Select one
Q7d	CAP	School district personnel		Select one
Q7e	CAP	Early intervention providers	NOTE: Includes IDEA Part B and C	Select one
Q7f	CAP	Other service providers or community-based staff	NOTE: Includes OT, PT, Speech, Home Visiting	Select one
Q7g	CAP	We do not have a CAP at this time.	Q7g has been removed from 2023 reporting.	Select one
Q8	CAP	From whom <u>does</u> the specialized HMG CAP receive referrals?	<i>Complete Column O, for Q8a-f. Skip Q8a-8f if you do not have a CAP.</i>	
Q8a	CAP	Family members/caregivers		Select one
Q8b	CAP	Health care providers		Select one
Q8c	CAP	Child care providers		Select one
Q8d	CAP	School district personnel		Select one
Q8e	CAP	Early intervention providers		Select one

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Q8f	CAP	Other service providers or community-based staff		Select one
Q8g	CAP	We do not have a CAP at this time.	Q8g has been removed from 2023 reporting.	Select one
Q9a	CAP	Implementation Indicator: HMG Care Coordinators follow-up with the initial caller regarding the referral that was made in approximately what percentage of cases? Families that did not want follow-up can be excluded from this estimate.	HMG Care Coordinators provide follow-up to the initial caller regarding the referral at least 75% of the time (if parent permission is received). UPDATE: We are now asking everyone to enter in a %, versus from an option list. Please indicate in column R if the number you provided is an estimate. If you do not have a CAP, leave blank.	%
Q10b	CAP	<i>If <75% of the time, describe barriers that prevent more frequent follow-up:</i>		Open-Ended
Q11a	CAP	Implementation Indicator: HMG Care Coordinators use a defined procedure to research available resources and connect children/families to community based services and programs.		Select one
Q12	CAP	Implementation Indicator: What is the technology used to support your HMG Resource Directory?	The CAP utilizes a computerized resource directory that can be efficiently updated and modified (e.g. 2-1-1 resource database, self-developed database, etc.).	
Q12a	CAP	No HMG Resource Directory at this time	Q12a has been removed for 2023 reporting.	Select one
Q12b	CAP	Local state/county database	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12c	CAP	FindConnect	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12d	CAP	iCarol	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12e	CAP	Persimmony	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12f	CAP	Salesforce	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one

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Q12g	CAP	ServicePoint	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12h	CAP	STAR	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12i	CAP	Utah Family Database	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12j	CAP	VisionLink	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12k	CAP	2-1-1 local/state database	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12l	CAP	Apricot	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12m	CAP	FindHelp	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12n	CAP	Microsoft Excel	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12o	CAP	Unite Us	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Select one
Q12p	CAP	Other (please specify)	If you do not have a CAP or HMG Resource Directory, select "N/A" (Not Applicable).	Open-Ended
Q13	CAP	Implementation Indicator: If a HMG Resource Directory is in place, how often is it updated to ensure resources are up to date?	<p>Previous 2022 Guidance: A process is in place to update the HMG Resource Directory at least quarterly.</p> <p>2023 UPDATE: (1) A systematic protocol to proactively review and update the resource directory at least annually; (2) A protocol and ability to make <u>real-time updates</u> in the resource directory as changes arise. (e.g. position changes, known departures)</p> <p>Conducting real-time updates to the Resource Directory ensures that users have access to the latest data and information on resources within their community.</p>	
Q13a	CAP	(1) A systematic protocol to proactively review and update the Resource Directory at minimum annually	NEW: If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q13b	CAP	(2) A protocol and ability to make real-time updates in the Resource Directory as changes arise. (e.g. position changes, known departures)	NEW: If you do not have a CAP, select "N/A" (Not Applicable).	Select one

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#	Category	Question	2023 Guidance **	Question Response Format
Q14	CAP	A CAP can be operated by HMG or in partnership with a separate organization. Please provide the name of the entity that houses the CAP:		Open-Ended
Q15a	CAP	If there is an identified CAP, is there a specialized HMG call line and/or designated HMG staff within the CAP?		Select one
Q15b	CAP	<i>If "YES", please describe:</i>		Open-Ended
Q16	CAP	Please select from the drop down list the top three sources of calls to your HMG CAP in reporting period (e.g. caregiver, child health provider, Part C, etc.)		
Q16a	CAP	1)	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q16b	CAP	2)	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q16c	CAP	3)	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q17	CAP	Please indicate the ways in which the CAP supports screening efforts:		
Q17a1	CAP	Shares screening results with early learning	Q17a, split into two questions. If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q17a2	CAP	Shares screening results with community-based providers	Q17a, split into two questions. If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q17b	CAP	Shares screening results with child health care providers	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q17c	CAP	Directly administers screening	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q17d	CAP	Connects families to an online resource for screening	If you do not have a CAP, select "N/A" (Not Applicable).	Select one

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Q17e	CAP	Connects families to community programs that administer screening	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q17f	CAP	Reviews screening results with families	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q17g	CAP	Receives screening results from child health care providers	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q17h1	CAP	Receives screening results from early learning	Q17h, split into two questions. If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q17h2	CAP	Receives screening results from community-based providers	Q17h, split into two questions. If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q17i	CAP	No CAP	Q17i has been removed for 2023 reporting.	Select one
Q18	CAP	If the CAP directly administers screening and/or connects families to an online resource for screening, which screening instrument(s) are used (select all that apply)?		
Q18a	CAP	We do not offer screening	Q18a has been removed for 2023 reporting.	Select one
Q18b	CAP	ASQ-3	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q18c	CAP	ASQ-SE-2	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q18d	CAP	SWYC	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q18e	CAP	MCHAT	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q18f	CAP	PEDS	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q18g	CAP	SDOH	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q18h	CAP	Edinburgh Maternal Depression Screening	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q18i	CAP	Other	If you do not have a CAP, select "N/A" (Not Applicable).	Select one

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Q18j	CAP	Other (please specify)	If you do not have a CAP, select "N/A" (Not Applicable).	Open-Ended
Q19	CAP	In what languages (other than English) do you currently offer and/or review screening?		Open-Ended
Q19a	CAP	Not applicable	Q19a has been removed for 2023 reporting.	Select one
Q19b	CAP	Arabic	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q19c	CAP	Chinese	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q19d	CAP	French	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q19e	CAP	Spanish	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q19f	CAP	Vietnamese	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q19g	CAP	Other (please specify)	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q20	CAP	Briefly explain the training process for HMG Care Coordinators and any required trainings they participate in to better support families.		Open-Ended
Q21	CAP	Please describe the process used by HMG Care Coordinators to provide follow-up to families.		Open-Ended
Q22	CAP	Number of current HMG Care Coordinators (FTE):	2023 UPDATE: Provide responses to the 0.25 FTE, and round up when applicable. E.g. If your FTE is 1.15 FTE, enter in 1.25 FTE. If you do not have a CAP, leave blank.	#
Q23	CAP	Approximate case load per Care Coordinator (number of clients per year/number of Care Coordinators):	2023 UPDATE: Enter in your calculated answer. For example, if you have have 1000 clients per year, and 10 Care Coordinators, then their case load is 100 (1000/10). If you do not have a CAP, leave blank.	#
Q24	CAP	Do you have a written protocol to follow when a screening indicates a concern?	If you do not have a CAP, select "N/A" (Not Applicable).	Select one

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#	Category	Question	2023 Guidance **	Question Response Format
Q25	CAP	Please describe some of the immediate steps that take place following the identification of a concern on a developmental screening.	If you do not have a CAP, type in "N/A" (Not Applicable).	Open-Ended
Q26	CAP	Number of children for whom a developmental screening was conducted by HMG within the CAP or at a HMG-led event.		#
Q27	CAP	Number of children referred to HMG after a developmental screening was conducted by a provider, organization, or partner agency in the community.		#
Q28	CAP	Number of children whose developmental screening was conducted through online screening tool or web-based app platform as part of your HMG system.	2023 UPDATE/ CLARIFICATION: There may be overlap in the children counted in Q26, particularly if they were screened with an online/app based platform. This count can include children screened by partners that use an online/app screen connected to HMG.	#
Q29	CAP	Which of the following populations are served through the CAP (i.e. the resource directory contains appropriate services for this population)?		
Q29a	CAP	Delayed/disordered or severe concerns	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q29b	CAP	Moderate developmental, behavioral, or learning concerns	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q29c	CAP	Mild developmental, behavioral, or learning concerns	If you do not have a CAP, select "N/A" (Not Applicable).	Select one

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Q29d	CAP	Children for whom there are no concerns (e.g. anticipatory guidance)	If you do not have a CAP, select "N/A" (Not Applicable).	Select one
Q29e	CAP	Other (please specify)		Open-Ended
Q30	CAP	Briefly describe your process for identifying and incorporating updates to the Resource Directory. Updates include routine minor changes, such as adding agencies and contact information, as well as more substantial updates.		Open-Ended
Q31a	CAP	Please select the option that best describes the status of the resource directory:		Select one
Q31b	CAP	If Other, please specify:		Open-Ended
Q32a	Please select the option that best describes the status of the resource directory:	Which of the following best describes how financial information (i.e. income) is captured during a call to your HMG Centralized Access Point?:		Select one
Q32b	CAP	If Other, please specify:		Open-Ended

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#	Category	Question	2023 Guidance **	Question Response Format
Q33a	CAP	Families served (FS): Please answer the following for total number of families served (FS). This number does not need to be unique. Families that have returned to HMG for services more than once during the reporting period can be counted more than once.	<p>2023 UPDATE: Total number of families served (FS) through the HMG CAP with activities intended to support developmental promotion, early identification, referral, and linkage, inclusive of basic needs and family supports for families with children prenatal up to eight years of age (i.e. Up until their 8th birthday). This includes any information and education provided, screening conducted, and follow-up conducted by HMG.</p> <p>This number doesn't need to be unique. Families that have returned more than once to HMG for assistance can be counted more than once if they are calling back at a later date with a new need.</p> <p>For example: If a family calls in May for a specific need(s) and you follow up with them several times to ensure linkage to referrals, that counts as one family. Any related calls to this specific need or needs would still be included in that one family count. If they call back in July with a new need(s), they can be counted as a new family. Please answer in whole numbers.</p>	#
Q33b	CAP	Education & Outreach (EO): Total number of families served that resulted in sharing information or education only.	Number of families for which there were activities intended to support developmental promotion, early identification, inclusive of basic needs and family supports that resulted in the HMG CAP sharing information or educational materials only (no referrals given).	#
Q33c	CAP	Referrals (R): Total number of families served that resulted in referral.	Number of families for which there were activities intended to support developmental promotion, early identification, referral and linkage, inclusive of basic need and family supports that resulted in a referral to a service or program to support the child or family's needs.	#
Q33d	CAP	Referrals Followup (RF): Total number of families served with whom HMG followed up	<p>Number of families that were contacted to assess an outcome with a service or program to which a child or family was referred through the HMG CAP.</p> <p>UPDATE/CLARIFICATION: This should be a subset of 33c.</p>	#

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#	Category	Question	2023 Guidance **	Question Response Format
Q34a	CAP	<p>Children Served (CS): Please answer the following for total number of children served (CS).</p>	<p>UPDATE: Total number of children served (CS) through the HMG CAP with activities intended to support developmental promotion, early identification, referral, and linkage, inclusive of basic needs and family supports for children up to eight years of age (i.e. up until their 8th birthday). This includes any information and education provided, screening conducted, and follow-up conducted by HMG. This number doesn't need to be unique. Children that returned more than once to HMG for assistance can be counted more than once if they are calling back at a later date with a new need. Please answer in whole numbers.</p> <p>For example: If a caregiver calls in January for a child's specific need(s) and you follow up with them several times to ensure linkage to referrals, that counts as one child. Any related calls to this specific need or needs would still be included in that one child count. If they call back in July with a new need(s), they can be counted as a new child served.</p>	#
Q34b	CAP	<p>SPN36: Total number of children served through the HMG CAP needing prenatal services or aged 0 to 35 months and 30 days (up to their 3rd birthday).</p>	<p>Total number of children served through the HMG CAP needing prenatal services or have children aged 0 to 35 months and 30 days (up to their 3rd birthday) in support of developmental promotion, early identification, referral and linkage, inclusive of basic need and family supports. This is a subset of the number reported in total children served (CS).</p>	#
Q34c	CAP	<p>SPN36 Income Eligible: Of those children served prenatal up to their 3rd birthday, how many were income eligible to receive any of the following supports or services: WIC, SNAP/TANF, CHIP, Head Start, Medicaid or Title V Maternal and Child Health?</p>		#

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#	Category	Question	2023 Guidance **	Question Response Format
Q34d	CAP	S3Plus: Total number of children served through the HMG CAP aged 3 to up to 8 years (not including their 8th birthday).	NOTE: <i>In the previous Assessment this was incorrectly listed as S4Plus.</i> UPDATE: Total number of children served through the HMG CAP aged 3 up to 8 years (not including their 8th birthday) in support of developmental promotion, early identification, referral, and linkage, inclusive of basic needs support. This is a subset of the number reported above in total children served (CS).	#
Q34e	CAP	S3Plus Income Eligible: Of those children served aged 3 to up to 8 years, how many were income eligible to receive any of the following supports or services: WIC, SNAP/TANF, CHIP, Head Start, Medicaid or Title V Maternal and Child Health?	NOTE: <i>In the previous Assessment this was incorrectly listed as S4Plus.</i> This includes children 3 and up to 8 years old (not including their 8th birthday).	#

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#	Category	Question	2023 Guidance **	Question Response Format
Q35	CAP	<p>Total CAP Activities (TCA): Total CAP Activities encompasses every activity conducted with or for a child and family in service of their stated goals and contributing towards the process of developmental promotion, early identification, referral and linkage and occurring in support of HMG Care Coordination inclusive of basic needs support. Activities inclusive of calls, text, web, in person and etc. should be captured in Total CAP Activities (TCA). Responses in this section should be whole numbers. Any combination of the HMG Care Coordination activities below can and should be included in the impact indicator Total CAP Activities (TCA).</p>	<p>For example, 1 family served (S) might have 10 Total CAP Activities (TCA) because of phone calls, follow-up texts, and screening activities. Social media interactions DO NOT count towards Total Number of CAP Activities. Examples of activities that may take place as part of HMG CAP services in support of a family’s goals and needs:</p> <ul style="list-style-type: none"> - Performed an intake to HMG - Assisted a family with service enrollment - Mailed screening tool (can include sending the ASQ Online link) - Mailed results of screening tool - Emailed screening tool - Emailed results of screening tool - Conducted a follow-up call and spoke to family - Received call and spoke to family - Sent a follow-up text - Sent a follow-up email - Received a follow-up text or email with additional information related to the child/family - Mailed a follow-up notice/survey/etc. - Called to share and/or discuss results of a screening - Conducted or assisted with a developmental screening - Provided child development information/education - Connected family to additional resources - Any other activity contributing to promotion, early identification, referral and linkage, inclusive of basic needs support for the family. 	#

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#	Category	Question	2023 Guidance **	Question Response Format
Q36	CAP	<p>Needs Met (NM): The Impact Indicator Needs Met measures a family’s experience with HMG CAP offerings, products, services.</p>	<p>Please answer in a whole number as a percentage (out of 100).</p> <p>How to calculate Needs Met: Needs Met = # of families indicating their needs were met ((NM) ÷ # of families served that responded to the needs met question (FS) x 100</p> <p>The Impact Indicator Needs Met (NM) measures a family’s experience with HMG CAP offerings, products, services. The question to assess Needs Met is: <i>Would you say Help Me Grow met your needs today?</i> This question is asked at the same time at which a referral or information only is initially provided to a family. Recommended answer options include: No, Yes, or Prefer Not to Answer.</p> <ul style="list-style-type: none"> - This question is asked only once per family, at the same time at which a referral or information only is initially provided to a family. - If a family calls back at a subsequent point in time with a new concern, the Needs Met question would be posed a second time. Therefore, this number doesn’t need to be unique (families that have returned to HMG for assistance more than once, can be counted more than once.) 	%
Q37	CAP	<p>Linkage (L): The Impact Indicator Linkage is the proportion of families that report successful connection (SC) to a service or program provided through the HMG CAP.</p>	<p>Please answer in a whole number as a percentage (out of 100).</p> <p>How to calculate Linkage: Linkage = (# of successful connections (SC)) ÷ (# of Known Outcomes (KO)) X 100</p> <p>Linkage (L): The proportion of families that report successful connection (SC) to a service or program provided through the HMG CAP.</p> <p>Successful Connection (SC): Child or family is registered for, has an appointment for, or is receiving at least one service. If a family received multiple referrals, only one must be successfully connected according to this definition in order to report that the family received Successful Connection (SC).</p> <p>Known Outcome (KO): Reported status shared by family or partner on a referral to a service or program made through the HMG CAP. If the outcome is not yet known for a given family at the time of reporting, the family should not be included in your Linkage (L) calculation.</p> <p>HMG systems should only report data for the families with Known Outcomes (KO) during that particular reporting period. A family on a waitlist is considered to be successfully connected to a service as their appointment is assumedly forthcoming.</p>	%

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Q38	FCO	Implementation Indicator: Potential community partners of HMG have been identified.	Partners for HMG family and community outreach have been identified and partnership extends beyond inclusion within the HMG Resource Directory.	Select one
Q39	FCO	Implementation Indicator: Does HMG convene networking meetings among community partners?	NOTE: This can include any networking meetings for which HMG is the convener or lead partner.	Select one
Q40	FCO	Implementation Indicator: If networking meetings are held, how many meetings occurred over the past 12 months?	NOTE: In order to meet this activity, at least 2 HMG networking meetings need to have been held the prior calendar year.	#
Q41	FCO	Implementation Indicator: HMG provides outreach to increase awareness of HMG through events and trainings in the community for partners, families, or both.	HMG provides outreach to increase awareness of HMG at least twice a year such as presentations, events, and/or meetings.	Select one
Q42	FCO	Implementation Indicator: If outreach events and trainings are held, how many events/trainings occurred over the past 12 months?	The number of events, meetings, etc. led by or in partnership with HMG. This measure is a count of each individual event attended by HMG, regardless of the number of staff that attend. UPDATE: This count includes events and trainings where HMG is the convener or partner in the event, training, or meeting. HMG needs to be a meaningful part of the meeting.	#
Q43	FCO	Implementation Indicator: Please select which types of marketing/social media activities are used to promote HMG:		
Q43a	FCO	Commercials		Select one
Q43b	FCO	Community events		Select one
Q43c	FCO	Charity/fundraising events		Select one
Q43d	FCO	Facebook		Select one
Q43e	FCO	Twitter		Select one
Q43f	FCO	Blog		Select one

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Q43g	FCO	Website		Select one
Q43h	FCO	Other		Select one
Q43h_FR	FCO	Other (please specify)		Open-Ended
Q44	FCO	Please describe how your Family & Community Outreach is structured, including any staff or in-kind partnership charged with leading/coordinating activities and any time/effort that is dedicated to these activities.		Open-Ended
Q45	FCO	With which of the following sectors is HMG engaged?	NOTE: 'Engaged' refers to sectors with which HMG directly partners through at least one of the following: outreach or communications to promote general awareness of HMG, information and referral services to clients/patients/cases of that sector, training and education, funding, specific resources (staff, equipment, etc.), data, or policy/advocacy efforts.	
Q45a	FCO	Early learning settings: home-based		Select one
Q45b	FCO	Early learning settings: center-based		Select one
Q45c	FCO	Home Visiting		Select one
Q45d	FCO	Family/ Child Advocates		Select one
Q45e	FCO	Child welfare		Select one
Q45f	FCO	Health and Human Service Agencies		Select one
Q45g	FCO	Medical and/or health providers		Select one
Q45h	FCO	School Systems		Select one
Q45i	FCO	Social Workers		Select one
Q45j	FCO	Parent Educators		Select one
Q45k	FCO	Intimate partner violence prevention groups		Select one
Q45l	FCO	Social services		Select one
Q45m	FCO	Pediatric-based interventions (e.g. HealthySteps, CenteringParenting)		Select one

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Q45n	FCO	Faith-based initiatives		Select one
Q45o	FCO	Child and family legal services (e.g. Medical- Legal Partnership)		Select one
Q45p	FCO	Other		Select one
Q45q	FCO	Other (please specify)		Open-Ended
Q46	FCO	With which of the following programs/models/initiatives is HMG engaged? Check all that apply.		
Q46a	FCO	Attachment and Biobehavioral Catch-Up (ABC)		Select one
Q46b	FCO	Child First		Select one
Q46c	FCO	Dulce		Select one
Q46d	FCO	Early Head Start		Select one
Q46e	FCO	Early Start		Select one
Q46f	FCO	Early Childhood Integrated Data System (ECIDS)		Select one
Q46g	FCO	Family Check-Up for Children		Select one
Q46h	FCO	Family Connects		Select one
Q46i	FCO	Family Spirit		Select one
Q46af	FCO	Family Voices - Affiliate Organization	NEW	Select one
Q46j	FCO	Head Start		Select one
Q46k	FCO	Health Access Nurturing Development Services (HANDS) Program		Select one
Q46l	FCO	Healthy Beginnings		Select one
Q46m	FCO	Healthy Families America (HFA)		Select one
Q46ae	FCO	HealthyStart	NEW	Select one

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#	Category	Question	2023 Guidance **	Question Response Format
Q46n	FCO	HealthySteps		Select one
Q46o	FCO	Home Instruction for Parents of Preschool Youngsters (HIPPY)		Select one
Q46ad	FCO	Healthy Outcomes through Prevention & Early Support (HOPEs) Grants	NEW	Select one
Q46p	FCO	Learn the Signs. Act Early Ambassador		Select one
Q46q	FCO	Maternal Early Childhood Sustained Home-Visiting Program (MECSH)		Select one
Q46r	FCO	Maternal Infant Health Program (MIHP)		Select one
Q46s	FCO	Medical Legal Partnership		Select one
Q46t	FCO	Minding the Baby Home Visiting (MTB-HV)		Select one
Q46u	FCO	Nurse-Family Partnership (NFP)		Select one
Q46v	FCO	Parents as Teachers (PAT)		Select one
Q46w	FCO	Play and Learning Strategies (PALS) Infant		Select one
Q46ai	FCO	Pritzker PN-3 Coalitions	NEW	Select one
Q46x	FCO	Promoting First Relationships- Home Visiting Intervention Model		Select one
Q46y	FCO	Reach Out and Read		Select one
Q46ah	FCO	Safe Babies (previously Infant Toddler Court Program)	NEW	Select one
Q46z	FCO	SafeCare Augmented		Select one
Q46aa	FCO	Special Supplemental Nutrition (WIC) programs		Select one
Q46ac	FCO	Talking is Teaching	NEW	Select one
Q46ab	FCO	Triple P		Select one

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#	Category	Question	2023 Guidance **	Question Response Format
Q46aj	FCO	Other	NEW	Select one
Q46ak	FCO	Other (please specify)		Open-Ended
Q47	FCO	Which of the following functions occur as part of networking meetings? (Check all that apply)		
Q47a	FCO	Meet & greet		Select one
Q47b	FCO	Guest speakers		Select one
Q47c	FCO	Identify new programs to include in the resource directory		Select one
Q47d	FCO	Identify needed updates to existing programs included in the resource directory		Select one
Q47e	FCO	Share other important information		Select one
Q47f	FCO	Discuss complex cases		Select one
Q47g	FCO	Bring key gaps in and barriers to services to the group		Select one
Q47h	FCO	Other		Select one
Q47h_FR	FCO	Other (please specify)		Select one
Q48	FCO	Is developmental screening offered as part of your HMG's community events (e.g. ASQ at Books, Balls and Blocks)?		Select one

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#	Category	Question	2023 Guidance **	Question Response Format
Q49	FCO	Please describe any existing processes to assess gaps and list common gaps in programs for your region:	Gaps refer to those programs and services which are not available in a given region - unavailability may be due to a service not existing, or due to unreasonably long wait times, etc. Gaps are recommended to be tracked as part of Community Outreach efforts, when HMG systems seek to build out their Resource Directory with relevant programs and services.	Open-Ended
Q50	FCO	Impact Indicator: Total number of individuals (non-families) representing community agencies reached through a HMG coordinated or HMG-led event over the past 12 months.	UPDATE: The number of professionals representing community agencies reached through a HMG- networking event in order to promote awareness of or create a connection to HMG. <i>Examples include individuals reached through networking events or outreach conducted to inform the HMG Resource Directory.</i> - This measure does not include contacts made with individuals at non-HMG-led events. - This measure is not an unduplicated count; individuals may be counted more than once across multiple events.	#
Q51	FCO	Impact Indicator: Total number of non-medical professionals trained on developmental screening and/or referral and linkage through HMG over the past 12 months	Examples include individuals from sectors such as early care and education, home visitation, social services, etc. NOTE: This measure is not an unduplicated count; individuals may be counted more than once since they may attend second training on a different tool.	#
Q52	FCO	Impact Indicator: Total number of individuals (parents, caregivers, other family members) reached through events led or coordinated by HMG to promote awareness of child development and/or HMG over the past 12 months	UPDATE: Examples include family members reached through a community outreach event led by or in partnership with HMG. - This measure is not an unduplicated count; individuals may be counted more than once. - This measure does not include a count of children, only adult family members. - Event can include but is not limited to or required to include developmental screening.	#

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#	Category	Question	2023 Guidance **	Question Response Format
Q53	CHCPO	Implementation Indicator: HMG has identified and actively partners with at least one HMG Physician Champion that advocates for HMG to the broader medical community and/or aids in connecting HMG to other practices.		Select one
Q54	CHCPO	Implementation Indicator: Staff (HMG or partner entity) conduct targeted outreach to child health care providers through office-based education, trainings, and/or workshops on effective developmental screening and surveillance.	HMG staff or partnering entity conducted at least 1 targeted outreach to child health care providers through office-based education, trainings, and/or workshops on effective developmental screening and surveillance. UPDATE: Training can be an in-service.	Select one
Q55	CHCPO	Implementation Indicator: Staff (HMG or partner entity) conduct targeted outreach to child health care providers through office based education, trainings, and/or workshops on linkage and referral through the HMG system.	HMG staff or partnering entity conducted at least 1 targeted outreach to child health care providers through office-based education, trainings, and/or workshops on linkage and referral through the HMG system. UPDATE: Training can be an in-service.	Select one
Q56	CHCPO	Implementation Indicator: Which of the following outreach strategies are used to engage child health providers with HMG?		
Q56a	CHCPO	Brochures or flyers		Select one
Q56b	CHCPO	Referral forms		Select one
Q56c	CHCPO	Prescription pads		Select one
Q56d	CHCPO	In office visits		Select one

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#	Category	Question	2023 Guidance **	Question Response Format
Q56e	CHCPO	Grand rounds		Select one
Q56f	CHCPO	Other		Select one
Q56f_FR	CHCPO	Other (please specify)		Open-Ended
Q57	CHCPO	Feedback Loop (Child Health Care Provider Outreach)- HMG Care Coordinators close the feedback loop by sharing information about screening and/or referral outcomes in at least 75% of cases.	UPDATE: HMG closes the feedback loop with child health care providers by sharing information about the outcome of a particular child/family at least 75% of the time (if consented by family). This includes anyone who has been connected to HMG (anyone who has been referred regardless who they were referred by). We are also now requesting systems to enter in a % rather than selecting from a dropdown list of ranges like in previous years. If you do not have a CAP, leave blank.	Select one
Q58	CHCPO	If <75% of the time, please describe barriers that prevent more frequent follow-up:		Open-Ended
Q59	CHCPO	Please describe the response that best characterizes your approach to conducting Child Health Care Provider Outreach specific to HMG.		Open-Ended
Q60	CHCPO	If HMG has partnered with another entity for Child Health Care Provider Outreach, please provide the name of that entity.		Open-Ended
Q61	CHCPO	Please describe the role and responsibilities of the staff who conduct Child Health Care Provider Outreach (whether HMG staff or staff of a partner organization), including how much time/effort is dedicated to this work.		Open-Ended

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#	Category	Question	2023 Guidance **	Question Response Format
Q62	CHCPO	Do any of the following health care entities serve as a partner in carrying out the goals of Child Health Care Provider Outreach Core Component? Check all that apply.		
Q62a	CHCPO	Local American Academy of Pediatrics (AAP) chapter		Select one
Q62b	CHCPO	AAP chapter Early Childhood Champions		Select one
Q62c	CHCPO	Local American Academy of Family Physicians (AAFP) chapter		Select one
Q62d	CHCPO	Medical schools		Select one
Q62e	CHCPO	Federally qualified health centers		Select one
Q62f	CHCPO	Hospitals/hospital networks		Select one
Q62g	CHCPO	Other (please specify)		Open-Ended
Q63	CHCPO	Impact Indicator: Total number of trainings provided by HMG to medical staff (physicians, nurse practitioners, medical social workers, etc.) on the topic of developmental screening and surveillance over the past 12 months.	This is the number of trainings provided by HMG to medical staff (physicians, nurse practitioners, medical social workers, etc.) on the topic of developmental screening and surveillance. Note: The indicator is the number of trainings, not the number of individuals that attend each training. When a training includes the topic of developmental screening and surveillance AND referral and linkage through HMG, this training should be counted only once either under Q63 or Q64. Please use the "notes" section to specify when trainings covered both topics. Update: Trainings can be an in-service. Enter in 0 if no trainings were provided.	#

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#	Category	Question	2023 Guidance **	Question Response Format
Q64	CHCPO	Impact Indicator: Total number of trainings provided by HMG to medical staff (physicians, nurse practitioners, medical social workers, etc.) on the topic of referral and linkage through HMG over the past 12 months.	This number of trainings provided by HMG to medical staff (physicians, nurse practitioners, medical social workers, etc.) on the topic of referral and linkage through HMG. Note: The indicator is the number of trainings, not the number of individuals that attend each training. When a training includes the topic of developmental screening and surveillance AND referral and linkage through HMG, this training should be counted only once either under Q63 or Q64. Please use the "notes" section to specify when trainings covered both topics. UPDATE: Trainings can be an in-service.	#
Q65	DCA	SMART AIM: Identify an annual SMART aim based on HMG implementation.	Please identify an annual SMART aim for your HMG implementation and system. A SMART aim is an aim that is Specific, Measurable, Achievable, Realistic, and Time-Bound, and is a useful tool to guide planning and implementation efforts. For example, by September 1, 2024, we will implement a new workflow procedure to ensure that the resource directory is updated on a quarterly basis.	
Q65a	DCA	Specific:		Open-Ended
Q65b	DCA	Measurable:		Open-Ended
Q65c	DCA	Attainable:		Open-Ended
Q65d	DCA	Relevant:		Open-Ended
Q65e	DCA	Time-Bound:		Open-Ended
Q66	DCA	Please identify which Core Components and/or Structural Requirements your SMART Aim addresses (select all that apply):		
Q66a	DCA	Centralized Access Point		Select one
Q66b	DCA	Family and Community Outreach		Select one

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#	Category	Question	2023 Guidance **	Question Response Format
Q66c	DCA	Child Health Care Provider Outreach		Select one
Q66d	DCA	Data Collection & Analysis		Select one
Q66e	DCA	Organizing Entity		Select one
Q66f	DCA	Continuous Quality Improvement		Select one
Q66g	DCA	Scale and Spread		Select one
Q67a	DCA	Please provide an update regarding the results of your 2023 SMART Aim. Details around the data collected, changes that were made to meet the aim, and successes and challenges that were experienced should be included.		Open-Ended
Q67b	DCA	Report at least one trend that was identified and acted upon using HMG data with the last 12 months	For example, a HMG affiliate reaches out to a community partner in response to noting a low connection rate for families referred to that program.	Open-Ended
Q68	DCA	Please briefly describe how your system is set up in each of the following Core Components, including staff capacity/partnerships.		
Q68a	DCA	Centralized Access Point		Open-Ended
Q68b	DCA	Family and Community Outreach		Open-Ended
Q68c	DCA	Child Health Care Provider Outreach		Open-Ended
Q68d	DCA	Data Collection and Analysis		Open-Ended

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#	Category	Question	2023 Guidance **	Question Response Format
Q69	DCA	Implementation Indicator: If data are shared among HMG stakeholders and partners, please select in which ways:		
Q69a	DCA	Regular Reports		Select one
Q69c	DCA	Data is not shared among HMG stakeholders at this time		Select one
Q69b	DCA	Other		Select one
Q69b_FR	DCA	Other (please specify)		Open-Ended
Q70	DCA	Implementation Indicator: Does your system have at least one example of how data are used to support Continuous Quality Improvement (CQI) within your HMG system in the last year.	NEW - SPLIT Q70	Select one
Q70_FR	DCA	Implementation Indicator: Briefly describe one example of how data are used to support Continuous Quality Improvement (CQI) within your HMG system in the last year. If no quality improvement or data-driven effort or project took place, please note.		Open-Ended

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#	Category	Question	2023 Guidance **	Question Response Format
Q71	DCA	<p>Implementation Indicator: HMG systems are well positioned to identify common themes in the challenges and barriers that families face when accessing services and supports for their children. Does your system have at least one example of a barrier your HMG has identified through data and how you have supported advocacy efforts on a local level related to these barriers.</p>	NEW - SPLIT Q71	Select one
Q71_FR	DCA	<p>Implementation Indicator: HMG systems are well positioned to identify common themes in the challenges and barriers that families face when accessing services and supports for their children. <i>Briefly describe any examples of barriers that your HMG has identified through data and how you have supported advocacy efforts on a local level related to these barriers.</i></p>	<p>The specific reason why a family did not access a particular service or program. One primary barrier should be documented per case.</p> <p>Suggested Reasons in System:</p> <ul style="list-style-type: none"> - Application too difficult - Caregiver-specific - Child care - Connected to alternate service - Cost prohibitive - Declined service - Health insurance - Ineligible for service - Language barrier - Limit in capacity of service to take on new cases - Location of service - Scheduling conflict - Transportation 	Open-Ended

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#	Category	Question	2023 Guidance **	Question Response Format
Q71b	System Information	If you would like to include any updates to your previous FA regarding the 16 key activities (care coordination protocol, frequency of community networking meetings, etc.), please provide them below.	Question 71b has been removed for 2023 reporting.	Open-Ended
Q72a	DCA	Is there a designated evaluation consultant, individual, or organization that provides evaluation support to HMG?		Select one
Q72b	DCA	If yes, please list their name and briefly describe their responsibilities:		Open-Ended
Q73	DCA	Has HMG explored the capacity to integrate HMG data with other sectors, such as child health care or early care and education settings (e.g. through a registry)? If so, please describe the status of those efforts:		Open-Ended
Q74	DCA	What data system(s) is/are used to collect data from your Centralized Access Point (i.e. about children/families served)?		
Q74a	DCA	We do not have a way of collecting data from our Centralized Access Point	Question 74a has been removed for 2023 reporting.	
Q74b	DCA	Local state/county database	Select "N/A" if you do not have a way of collecting data from your CAP.	Select one
Q74l	DCA	Apricot 360	NEW , Select "N/A" if you do not have a way of collecting data from your CAP.	Select one
Q74c	DCA	ASQ Online	Select "N/A" if you do not have a way of collecting data from your CAP.	Select one
Q74d	DCA	FindConnect	Select "N/A" if you do not have a way of collecting data from your CAP.	Select one
Q74e	DCA	iCarol	Select "N/A" if you do not have a way of collecting data from your CAP.	Select one

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#	Category	Question	2023 Guidance **	Question Response Format
Q74f	DCA	Persimmony	Select "N/A" if you do not have a way of collecting data from your CAP.	Select one
Q74g	DCA	Salesforce	Select "N/A" if you do not have a way of collecting data from your CAP.	Select one
Q74h	DCA	ServicePoint	Select "N/A" if you do not have a way of collecting data from your CAP.	Select one
Q74i	DCA	STAR	Select "N/A" if you do not have a way of collecting data from your CAP.	Select one
Q74j	DCA	Utah Family Database	Select "N/A" if you do not have a way of collecting data from your CAP.	Select one
Q74k	DCA	VisionLink	Select "N/A" if you do not have a way of collecting data from your CAP.	Select one
Q74m	DCA	Other	Select "N/A" if you do not have a way of collecting data from your CAP.	Select one
Q74m_FR	DCA	Other (please specify)		Open-Ended
Q75	DCA	Please briefly describe your HMG affiliate's plan for sustainability and advancing implementation		Open-Ended
Q76	DCA	Please select the option that most appropriately characterizes the frequency with which your early childhood system analyzes local data collected by HMG:		Select one
Q91	DCA	Please indicate whether your system uses any of the following technologies to support early childhood systems building:	*NEW*	Select one
Q91a	DCA	Bright by Text	*NEW*	Select one
Q91b	DCA	Centers for Disease Control and Prevention (CDC) Milestone app	*NEW*	Select one
Q91c	DCA	Child and Adolescent Health Measurement Initiative (CAHMI)'s Well-Visit Planner	*NEW*	Select one
Q91d	DCA	NowPow (now part of Unite Us)	*NEW*	Select one
Q91e	DCA	Sparkler	*NEW*	Select one

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#	Category	Question	2023 Guidance **	Question Response Format
Q91f	DCA	Unite Us	*NEW*	Select one
Q91g	DCA	Vroom	*NEW*	Select one
Q91h	DCA	Other (please specify)	*NEW*	Select one
Q92	DCA	For the technologies you selected in Q91, please describe which core components they are being leveraged for (e.g. CAP, FCO, CHCPO, DCA)?	*NEW*	Open-Ended
Q77	DCA	Please select, from the list below, the ways in which HMG data are used by your early childhood system:		
Q77a	DCA	Data are regularly analyzed and discussed internally to identify patterns and trends		Select one
Q77b	DCA	Data are regularly used to support CQI activities		Select one
Q77c	DCA	Data are shared with external partners		Select one
Q77d	DCA	Data are analyzed as part of an external evaluation with a report provided to HMG		Select one
Q77e	DCA	Data are captured and housed in a data dashboard and can be viewed by partners and collaborators		Select one
Q77f	DCA	Data are not regularly used		Select one
Q77g	DCA	Other		Select one
Q77g_FR	DCA	Other (please specify)		Open-Ended

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#	Category	Question	2023 Guidance **	Question Response Format
Q78	DCA	Please share with us if you have explored any new/novel approaches in the previous 12 months specific to your HMG efforts.	For example, perhaps you have explored a new protocol or algorithm to better assess family needs (e.g. a set of questions to assess the presence of needs families may not specifically mention during a call). Or, maybe you have tried out new technology to improve work with families. Please use this space to document any recent pilots or initiatives you have explored for HMG.	Open-Ended
Q80	DCA	Please identify which Core Components and/or Structural Requirements were involved in the novel approaches shared in the previous question (select all that apply):		
Q80a	DCA	Centralized Access Point		Select one
Q80b	DCA	Family & Community Outreach		Select one
Q80c	DCA	Child Health Care Provider Outreach		Select one
Q80d	DCA	Data Collection & Analysis		Select one
Q80e	DCA	Organizing Entity		Select one
Q80f	DCA	Continuous Quality Improvement		Select one
Q80g	DCA	Spread & Scale		Select one
Q79	DCA	If you have any resources, reports, tools you have invented as a result of your exploration and would like to share this with the HMG National Center and Affiliate Network please upload when submitting your completed Assessment.	Please list any resources, reports, and tools you have developed you would like to share with HMG National Center, and upload any resources, reports, and tools. When submitting your completed Assessment, upload the files here: https://app.smartsheet.com/b/form/88578d511f934ae29c9cf2c8cb379de5	Upload File
Q81	Equity	Has your state-level HMG Organizing Entity set specific goals for racial equity?		Select one

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#	Category	Question	2023 Guidance **	Question Response Format
Q82	Equity	Does your local HMG system have specific goals for racial equity?	If you are a single-system state and the answer to this question is the same as Q81 you can skip Q82. NOTE: HMG National is exploring the collection of disaggregated data in the future. Please consider completing the "OPTIONAL_DATA" tab to help us understand systems capabilities with reporting this data.	Select one
Q83	Equity	Please describe your HMG's goals to advance racial equity. You may paste any current goals in the respective cell, or include link to your goals from your web site, if applicable.		Open-Ended
Q84	Equity	Has your HMG set specific goals for other dimensions of social equity? If yes, please check which dimensions of social equity you have set goals for here.		Select one
Q84a	Equity	Undocumented Status/National Origin		Select one
Q84b	Equity	Gender Identity or Expression		Select one
Q84c	Equity	Sexual Orientation		Select one
Q84d	Equity	Mental and Physical Disability		Select one
Q84e	Equity	Age		Select one
Q84f	Equity	Religion		Select one
Q84g	Equity	Income		Select one
Q84h	Equity	Other		Select one
Q84h_FR	Equity	Other (please specify)		Open-Ended

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#	Category	Question	2023 Guidance **	Question Response Format
Q85	BI	Please describe any breakthroughs related to evaluation or impact assessment that you have experienced over past 12 months	UPDATE: Previously asked on Sustainability Assessment only, all systems to respond to this question moving forward.	Open-Ended
Q86	BI	Please describe efforts over the past 12 months to advocate for HMG as an agent for system and/or policy change. Examples may include Medicaid reform, government funding allocations, etc. Please include the content and data around HMG that was utilized.	UPDATE: Previously asked on Sustainability Assessment only, all systems to respond to this question moving forward.	Open-Ended
Q87	BI	Please describe some of the attributes that have been key to your sustainability. Examples may include integration of key agencies, consistent leadership, etc.	UPDATE: Previously asked on Sustainability Assessment only, all systems to respond to this question moving forward.	Open-Ended
Q88	BI	How are targets for HMG reach and impact determined for your system? How are these targets utilized to support sustainability?	UPDATE: Previously asked on Sustainability Assessment only, all systems to respond to this question moving forward.	Open-Ended
Q89	BI	Are there any details about your HMG system that this Assessment did not capture? If so, please share that information below.	UPDATE: Previously asked on Sustainability Assessment only, all systems to respond to this questions moving forward.	Open-Ended

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#	Category	Question	2023 Guidance **	Question Response Format
Q90	BI	<p>For HMG, a Leadership Team is a steering committee that guides the HMG system as it evolves. The Leadership Team is made up of representatives from agencies, community partners, and individuals who have expertise in early childhood services in their region/state. Team members share mutual interests, serve similar populations, and have the capacity to move the agenda forward. Does your system have a Leadership Team? If yes, please describe in Column P, (a) which stakeholders are represented; and (b) how the Leadership Team is engaged in the implementation of HMG.</p>	<p>*NEW*</p>	Open-Ended

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