



## The Help Me Grow National Center invites members of the HMG National Affiliate Network to join the 2023 Forum Planning Committee

The 2023 Help Me Grow (HMG) National Forum is an exciting opportunity for HMG affiliates and their partners to network, learn from one another, and develop new and supportive connections across the HMG community. Now in its 14<sup>th</sup> year, HMG will embrace all of our experience hosting the Forum both in-person and virtually, offering the best of all worlds.

Join us for HMG National Forum Week 2023  
Including two exciting offerings:

1. In-Person Summit | October 11-13 | Fort Worth, TX
2. Virtual Event | October 17 | Virtual Attendee Hub

### In-Person Summit | October 11-13 | Fort Worth, TX

Co-hosted by the HMG National Center and HMG North Texas, the In-Person Summit will feature professional development intensives, offered by leading organizations around the country and HMG National Center staff. Learning intensives will provide training and skill-building intended to develop capacity to take our HMG system-building work to the next level.

The In-Person Summit will also include: networking, keynote address, co-host reception, HMG National Center update, activities around Fort Worth, informal discussion with National Center leadership, closing remarks from Dr. Paul Dworkin, and more.

The In-Person Summit is perfect for anyone from the HMG community looking for an intensive experience and embraces the opportunity to serve as an ambassador of new knowledge and skills to teams at home. The In-Person Summit is well-suited for individuals leading HMG at the state and community-levels, as well as

others from HMG systems who will find value in the learning intensives, such as lead evaluators, and policy and advocacy leads.

The In-Person Summit kicks off at 12:00 pm Central on Wednesday, October 11, 2023 and concludes at 12:00 pm Central on Friday, October 13, 2023.

### Virtual Event | October 17 | Virtual Attendee Hub

The **Virtual Event** will offer the affiliate-led breakout sessions we know and love, as well as role-based networking, HMG National Center update, keynote address, speed networking, and more. The Virtual Event aims to share affiliate-led strategies, ideas, tips, tricks, and cautionary tales, with breakout sessions focused on showcasing how HMG systems around the country are implementing the Model. Everyone across the HMG community is encouraged to attend the HMG Virtual Event, and it is especially valuable for those working for HMG systems, community partners, and all those interested in gaining more knowledge around HMG implementation strategy.

The Virtual Event will be held on Tuesday, October 17, 2023.

## Help Me Grow National Forum Week 2023 Overview

	In-Person Summit	Virtual Event
<b>Who</b>	HMG leaders seeking to go deep and invest in professional development to accelerate impact and outcomes.	Everyone who contributes to HMG’s operations, impact, and outcomes across the HMG National Affiliate Network.
<b>What</b>	Limited number of learning intensives facilitated by HMG National and key national partners leading the way in advancing system-building.	Affiliate-led content that highlights strategies, enhancements, ideas, and Model implementation approaches that advance HMG.
<b>Why</b>	The HMG National Center is investing in ambassadors to champion learning, knowledge and idea-sharing, and impact within their HMG system.	HMG National embraces the whole HMG community and aims to spotlight the diverse strategies affiliates use to build and improve child-serving systems.

### Help Me Grow National Center Forum Week 2023 Logistics

The In-Person Summit kicks off at 12:00 pm Central on Wednesday, October 11, 2023 and concludes at 12:00 pm Central on Friday, October 13, 2023.

Location: [Omni Forth Worth Hotel: 1300 Houston St, Fort Worth, TX 76102.](https://www.omniaut.com/hotel/fort-worth)

The Virtual Event will take place on October 17 on the CVENT Virtual Attendee Hub.

Pricing and registration information to come.

## Join the 2023 Forum Planning Committee

### What Is the Forum Planning Committee?

Every year, the HMG Forum Planning Committee (FPC) helps shape what the Forum will be and how it will run. The FPC is composed of individuals from across the HMG National Network who volunteer to represent the affiliate perspective and ensure that the Forum experience will provide maximum value to HMG affiliates.

Members of the FPC will assist the HMG National Center and our Texas co-hosts to consider and make decisions about key elements, such as breakout session content, focuses for networking, and keynote selection. See Roles & Responsibilities below for more.

### What Will the Forum Planning Committee Do This Year?

Coordinated and facilitated by the HMG National Center, the FPC meets once a month leading up to the Forum.

This year, the FPC will help plan and weigh in on elements of both HMG National Forum Week offerings including pieces of the experience related to:

- Breakout session selection
- Learning intensive identification
- Networking
- Keynote selection
- Host session development
- Extracurricular activities and city-engagement
- And more!

### Who Should Join the Forum Planning Committee?

Anyone from the HMG community is encouraged to apply to join this year's FPC, including but not limited to:

- HMG leads
  - At the state or local-level
- Those working for HMG systems
  - Care Coordinators and Centralized Access Point managers
  - Outreach and engagement staff
  - Those working on policy, marketing, data collection & analysis for a HMG system

If you are working with or for HMG and have attended past Forums or plan to attend either/both of this year's HMG National Forum Week offerings, we encourage you to join FPC.

### Roles & Responsibilities

- *Provide input and support decision-making* with respect to Forum content, schedule, and structure on themes such as level of participant engagement, quality of content, and response to previous attendee feedback.
- *Directly lead planning/implementation* of key Forum activities including networking and breakout sessions.

- *Reflect and offer suggestions* to support the planning of the following year's Forum activities and to guide improvements to the FPC process itself.

## When will the Committee Meet?

The FPC will convene once per month between May and October 2023 on the following dates:

- Tuesday, May 9, 2023 from 3:00-4:00 pm Eastern
- Tuesday, June 27, 2023 from 3:00-4:00 pm Eastern
- Tuesday, July 25, 2023 from 3:00-4:00 pm Eastern
- Tuesday, August 8, 2023 from 3:00-4:00 pm Eastern
- Tuesday, August 29, 2023 from 3:00-4:00 pm Eastern
- Tuesday, September 12, 2023 from 3:00-4:00 pm Eastern
- Tuesday, October 3, 2023 from 3:00-4:00 pm Eastern
- Tuesday, October 24, 2023 from 3:00-4:00 pm Eastern

## Commitment

- *Duration:* FPC members will contribute to Forum planning and implementation efforts, meeting and working from May to October 2023.
- *Expected time commitment:* FPC members should anticipate spending approximately 3-4 hours per month on Forum-related efforts; actual time spent may vary based on month and associated tasks.
- *Attendance:* FPC members should be willing and able to attend the Virtual Event and are encouraged to attend the In-Person Summit if interested and able.

**Incentive:** To recognize the time and effort provided by FPC members, the HMG National Center will waive this year's registration fee for both the Virtual Event and In-Person Summit. Waived registrations apply only to Committee members and are non-transferrable.

## Application Process

- *Eligibility criteria:*  
Must be:
  - An active member of a HMG system at any stage of implementation (e.g., State Lead, HMG Leadership Team member, former/active Core Component Work Group member, HMG staff member, brand new system, well-established system, etc.).
  - Able to attend the first FPC meeting on Tuesday, May 9, 2023 from 3:00-4:00 pm Eastern.
  - Able to attend most/all FPC meetings (dates provided above).
  - Able to attend the Virtual Event on October 17, 2023.
  - Able to perform the outlined roles and responsibilities.
- *Application:*  
The FPC application is [available online](#) and due by 11:59 pm Alaska time on April 18, 2023. Applicants will be reviewed on a rolling basis and members will be selected based on FPC eligibility, agreement to roles/responsibilities, and suggested strategies for HMG Forum Week 2023. Consideration will also be given to the committee's representation of the Network's variation in phase of HMG implementation, HMG system type, and individual role.
- **Applications accepted until 11:59 pm Alaska Time on April 18, 2023.**