

## Help Me Grow National Center Fidelity Assessment Summary 2022 Scoring Guide

Every Help Me Grow (HMG) system is required to submit specific data and outcome measures to the HMG National Center on intervals indicated by the National Center. These data are used to determine the extent to which the HMG Model has been implemented with fidelity in a given community or state. The classification assigned to a given HMG system based on submitted data is called *HMG implementation status*.

Once data has been submitted and reviewed, HMG National completes and transmits a score card called the Fidelity Assessment Summary for each HMG system. The summary lists each of the Model’s Core Components and Key Activities and serves to indicate which are implemented and which are not at a given time for each HMG system. The table below illustrates what the summary looks like, however the Summary received by HMG systems has a checkmark or an x presented in the final column, representing whether their data indicated implementation of a given Key Activity or not.

Particular questions in the HMG Fidelity Assessment are used to ascertain and classify implementation of each of the Model’s 16 Key Activities. The table below provides information on which questions are used to identify fidelity to the Key Activities of the HMG Core Components.

Centralized Access Point		
Key Activity	Implementation Indicators	Questions Used to Indicate Fidelity
1.Specialized child development line	An entity has been identified to serve as the centralized access point.	4
	A specialized HMG call line is currently accepting calls.	5
	The HMG centralized access point is intended to serve a specific subgroup of families of young children between prenatal and 8 years of age.	6
	The HMG call center is accessible to families/caregivers, health care providers, and community agencies.	7
2.Linkage to service & follow-up	HMG telephone care coordinators provide follow-up to the initial caller regarding the referral at least 75% of the time (if parent permission is received).	9
3.Researching resources for families	HMG telephone care coordinators use a defined protocol to research available resources and connect children/families to community based services and programs.	11

4.Real time directory maintenance	The Centralized Access Point utilizes a computerized resource directory that can be efficiently updated and modified (e.g. 2-1-1 resource database, self-developed database, etc.).	12
	A process is in place to update the resource directory at least quarterly.	13
<b>Family Community Outreach</b>		
<b>Key Activity</b>	<b>Implementation Indicators</b>	<b>Questions indicating Fidelity</b>
5.Utilize community partners	Partners for HMG family and community outreach have been identified using set criteria	38
6.Networking	At least 2 HMG networking meetings were held the prior calendar year.	39 and 40
7.Community events & trainings	HMG provides outreach to increase awareness of Help Me Grow at least twice a year.	41 and 42
8.Marketing	Marketing/social media activities are regularly used to promote HMG.	43
<b>Child Healthcare Provider Outreach</b>		
<b>Key Activity</b>	<b>Implementation Indicators</b>	<b>Questions indicating Fidelity</b>
9.Physician champion	HMG has identified at least one physician champion.	53
10.Screening and surveillance	HMG staff conduct targeted outreach to child health care providers through office based education, trainings, and/or workshops on effective developmental screening and surveillance.	54
11.Physician training	HMG staff conduct targeted outreach to child health care providers through office based education, trainings, and/or workshops on linkage and referral through the HMG system.	55
	Strategies are used to engage child health providers with HMG.	56
12.Feedback loop	HMG closes the feedback loop with physicians by sharing information about the outcome of a particular child/family at least 75% of the time (if consented by family).	57
<b>Data Collection and Analysis</b>		
<b>Key Activity</b>	<b>Implementation Indicators</b>	<b>Questions indicating Fidelity</b>
13.Reporting	Impact Indicators and Local Use reports are submitted to the National Center.	65 and 66
14.Sharing data across partners	Data are shared among HMG stakeholders and partners.	69
15.Continuous System Improvement	Data are used to inform Continuous System Improvement efforts.	70

16. Community change through data	A methodology exists to identify program/services needs in the community.	71
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To categorize HMG Systems with respect to their HMG Model implementation progress, the following scoring method is used:

**Exploration:** No indicators within core component

**Installation:** At least 1 indicator within core component

**Implementation:** All indicators within core component

Core Component	Component Status	Level of Affiliation
Centralized Access Point		
Family/Community Outreach		
Health Care Provider Outreach		
Data Collection & Analysis		