Please complete the following application to submit an application for a Breakout Session or Innovation Consultation Session. You may submit more than one application for each opportunity, but you will need to complete this application and start another for each separate submission. Please answer each question to the best of your ability.
\* Required

1. Email address \*
2. Please indicate the session you are applying for by selecting one option below. \*

*Mark only one oval.*
Breakout Session *Skip to question 2.*
Innovation Consultation Session *Skip to question 20.*

**Breakout Application**

Please complete this form to submit an application for a Breakout Session for the 2018 HMG National Forum. Breakout Sessions (6o min) allow presenters to engage a targeted audience around a topic relevant to the HMG system model, early childhood health and system building. Breakout Sessions are organized according to three content themes: Help Me Grow Implementation, Continuous System Improvement, and Sustainability & Funding; and priority will be given to the selection of presentations across all themes. Each proposal submission is encouraged to address associated strategies related to the engagement and empowerment of families, promotion of equity, and use of data and evaluation. Applications are open to HMG affiliates and their local/state partners, and national partners, and applicants can submit more than one Breakout proposal. Decisions regarding Breakout Sessions will be announced in February 2018.

3. Title \*

4. Lead Contact Name \*

5. Lead Contact Title, Organization

6. Lead Contact Email \*

7. Names of Collaborators (if applicable)

8. Please indicate the PRIMARY theme of this Breakout.

HMG Implementation: Addresses implementation of the core components of the HMG model, and the role of the backbone entity in these efforts.

Continuous System Improvement: Emphasizes incremental improvements to produce the best outcomes for children and families, maximize efficiency, and yield best practices.

Sustainability & Funding: May address funding, policy, advocacy, growth, partnerships &/or collective impact efforts, and the role of the backbone entity in these efforts. \*

*Mark only one oval.*
Help Me Grow Implementation
Continuous System Improvement
Sustainability & Funding

9. Please indicate the SECONDARY theme of this Breakout, if applicable:

*Mark only one oval.*
Help Me Grow Implementation
Continuous System Improvement
Sustainability & Funding
No secondary theme
Other:

10. Provide at least two (2) objectives of the Session: \*

11. Provide a detailed description of the proposed session, including content (what will be covered) and format (panel, lecture, workgroups, Q&A, etc.). Priority will also be given to interactive sessions. Please do not exceed 500 words. \*

12. Please describe the session in no more than 50 words (to be used in printed materials, etc.): \*

13.
Stage of Affiliation - What stage of affiliation will you target with your session?

*Check all that apply.*
Exploration
Installation
Implementation
Sustainability
Does not apply

14. If applicable, please briefly describe how your session relates to the engagement and empowerment of families, which includes collaborative and strengths-based strategies for families to be active decision makers, with increased autonomy and self-determination.

15. If applicable, please briefly describe how your session relates to the promotion of equity, or strategies to ensure that all children and families have access to necessary resources, opportunities, networks, and supports to succeed.

16. If applicable, please briefly describe how your session relates to the use of data and evaluation, including strategies to collect, analyze, utilize and share data.

17. Target Audience(s) - Select the audience(s), if applicable, that best fit your proposed session.

*Check all that apply.*
Care Coordinator
Child health care provider outreach
Community & family outreach
Evaluators/researchers
Funders
HMG state lead
HMG system lead
Policy or advocacy
Other:

18. Please indicate your availability to present during the Forum Breakout Session periods. Select all that apply. \*

*Check all that apply.*
Thursday, April 5, 2018 (8am-12pm)
Thursday, April 5, 2018 (12pm-4pm)
Friday, April 6, 2018 (8am-12pm)
Friday, April 6, 2018 (12pm-4pm)

19. The Forum Planning Committee will evaluate all proposals on criteria pertaining to relevance, timeliness, and interest to the affiliate network. If your Breakout Session is identified as a priority session, please indicate if you (&/or your collaborators) would be willing to present this session twice.

*Mark only one oval.*
Yes; I (&/or my collaborators) would be willing to present this Breakout during two sessions.

No; I am only interested in presenting this Breakout once during the Forum.

20. Please indicate your preference for consideration for the Poster Session below: \*

*Mark only one oval.*

If this proposal is not accepted for a Breakout, I would like to share the content in a Poster as a part of the Poster Networking Session.

If this proposal is not accepted for a Breakout, I would NOT like to share the content via the Poster Session.

**Innovation Consultation Application**

Please complete this form to submit an idea, concept or model for brief structured individual consultation with key experts in the innovation and early childhood arena during the 2018 HMG National Forum. Consultation sessions are ideal for HMG affiliates and their partners, if applicable, with a promising concept, idea, or model that would benefit from tailored guidance or feedback. A HMG affiliate must be the lead applicant on submissions to the Innovation Consultation opportunity. Affiliates can submit more than one application and each will be reviewed on the clarity of the idea or concept, the alignment of the innovation to the HMG mission, and the potential to address a known gap or create a needed improvement. Decisions regarding Innovation Consultation Sessions will be communicated in February 2018.

21. Innovation Title \*

22. Lead Contact Name (HMG affiliates only) \*

23. Lead Contact Title, Organization, Affiliate State \*

24. Lead Contact Email \*

25. Names of Collaborators (if applicable)

26. Stage of Development (please choose the most appropriate option to describe the innovation):

*Mark only one oval.*

Identification. A problem and/or opportunity for improvement is identified and defined, potential solutions are explored, and an approach is identified.

Introduction and Development. Testing, settling on what works, and beginning to show evidence of impact.

Growth. Solidifying current approach, strengthening evidence base, and extending scope and impact to the next level of influence (e.g., moving from service provision to replication or knowledge sharing).

Broad influence. Ability to alter policies, practices, and/or funding streams to influence the way a target problem is addressed on long-term basis.

Sustained Impact. Established a long-term strategy for how to sustain impact and further promote spread and scale.

27. Describe the gap or challenge this innovation is intended to address, or the existing practice this innovation seeks to improve upon:

28. Please describe the innovation in no more than 50 words (to be used for printed materials, etc.): \*

29. Has the innovation been tested in any way? If so please describe any outcomes that have been demonstrated:

30. Please select the core component(s) of the HMG model to which this innovation is most closely aligned:

*Check all that apply.*
Centralized access point
Child health care provider outreach
Community & family outreach
Data collection & analysis

31. Innovation Consultation may result in the identification of a number of promising concepts and models that are aligned with the mission of HMG and for which there would be high levels of interest across the National Affiliate Network. Such innovations would be considered by National for future "diffusion" opportunities. Diffusion of an innovation across the network would require that the innovator provide technical assistance and support to other sites adopting the innovation. Please indicate your willingness to have your innovation considered for future diffusion opportunities and be shared with potential funders: \*

*Mark only one oval.*
Yes; I am interested in the potential for future diffusion opportunities.
No; I am not interested in the potential for future diffusion opportunities.

32. Please confirm that at least one (1) representative of your innovation will be available to attend an Innovation Consultation Session during the Forum. Please select all that apply. \*

*Check all that apply.*
Thursday, April 5, 2018 (8am-12pm)
Thursday, April 5, 2018 (12pm-4pm)
Friday, April 6, 2018 (8am-12pm)
Friday, April 6, 2018 (12pm-4pm)